

HONOLULU POLICE COMMISSION  
City and County of Honolulu  
State of Hawaii  
Minutes of the Regular Meeting  
August 4, 2017

CALL TO ORDER                      Chair Sword called the meeting to order at 8:04 a.m. on Wednesday, August 4, 2017, in Conference Room A at the Honolulu Police Department Alapai Headquarters

PRESENT                                Max J. Sword, Chair  
    Luella T. Costales, Member  
    Eddie Flores, Member  
    Steven H. Levinson, Member  
  
    Daniel W. S. Lawrence, Executive Officer  
    Krishna F. Jayaram, Deputy Corporation Counsel  
    Erin Marie Yamashita, Secretary

EXCUSED                                Cha Thompson, Vice-Chair  
    Loretta A. Sheehan, Member

RETURN TO OPEN SESSION (August 4, 2017)

The Commission returned to the open session at 8:04 a.m. with Commissioners Levinson, Sword, Flores, and Costales in attendance. Commissioners Sheehan and Thompson were excused.

Conference Call with Consultant EB Jacobs

Commissioners were able to conference call with the consultant hired to assist with the selection of chief of police. Representing EB Jacobs by phone were Janet Echimendia, Rick Jacobs, and Jackie McConnaughy. Ms. Echemendia provided commissioners with a brief company background.

The purpose of the call was an opportunity for EB Jacobs to be introduced to commissioners. It was explained to commissioners, EB Jacobs would like to get a sense of the Honolulu Police Department, particularly the chief of the department, an understanding of the department and its relationship with the community, and the general direction of the department.

Commissioner Costales asked it would be appropriate to describe the general process EB Jacobs would be following. Ms. Echemendia provided commissioners with a general explanation of the process, which includes a job analysis, written test, and assessment center.

It was explained to commissioners that Mr. Joe Hinish would travel to Honolulu to conduct the job analysis, and the written exam would be administered in Honolulu and sent to EB Jacobs for scoring, candidates qualifying for the assessment center would be notified, and the assessment center would be conducted by EB Jacobs. Upon completion of the assessment center EB Jacobs would provide a report to commissioners who will conduct the final interviews.

## MINUTES OF THE REGULAR MEETING

August 4, 2017

Page 2

### Conference Call with Consultant EB Jacobs (Continued)

Mr. Hinish would meet with various stakeholders who interact with the chief of police.

Commissioners in attendance each provided names of persons they recommend the consultant meet or contact as they represent various communities and organizations:

- Hawaii Coalition Against Domestic Violence
- University of Hawaii SEED Program
- Office of the Public Defender
- ACLU of Hawaii
- Hawaii Appleseed Center for Law and Economic Justice
- Hawaii Restaurant Association
- Hawaii Hotel Association
- Waikiki Improvement Association

Each commissioner shared what he/she would like in a chief:

- Understanding the uniqueness of Hawaii
- Able to understand the diversity and culture
- Be a part of the community (positive relationship building)
- Able to share a new perspective
- Excellent communication and leadership skills (able to address media)
- Aware of current issues related to HPD and understand what he/she is getting into

Commissioners thanked EB Jacobs for their participation in the meeting.

### ANNOUNCEMENTS

Due to an anticipated lack of quorum, there will be no meeting on August 16, 2017. The next meeting of the Honolulu Police Commission will be on September 6, 2017.

MINUTES OF THE REGULAR MEETING  
August 4, 2017  
Page 3

ADJOURNMENT

At 9:02 a. m. Commissioner Flores made a motion to adjourn the meeting. Commissioner Costales seconded the motion.

Discussion: None.

Vote: By a unanimous vote, the motion carried.